



**Canadian Mental
Health Association**
British Columbia
Mental health for all

CAREER OPPORTUNITY MANAGER, BRANCH RELATIONS & OUTREACH

Are you a detail-oriented, strategic thinker who is passionate about building relationships among stakeholders to ensure they succeed in their joint mission of achieving mental health for all? Do you have experience with inclusive community engagement processes, particularly supporting the voice and empowerment of marginalized communities? If so, we want you to join our team to help us strengthen CMHA within BC by unifying and aligning the work of our BC Division office and 14 community-based Branches located throughout the province, and to help us make sure our work is rooted in the direct experiences of people with mental health and substance use-related problems.

In this role, you will work under the direction of the Chief Executive Officer and the Senior Director, Policy, Research and Government Relations to develop a 3-year operational plan to support our Branches and BC Division Office to work together to strengthen the overall impact of CMHA in BC, and to strengthen our community outreach and engagement. The role involves coordinating and overseeing the Branch-BC Division Agreement and accreditation activities and acting as a resource for Branch Board Presidents and ED's to support the success of a number of joint initiatives. Your role will also involve coordinating, planning and executing community outreach and participatory engagement activities to ensure the expertise of people with diverse and lived experiences of mental health and addictions are reflected in our work.

ABOUT YOU

You are a university graduate with 3-5 years of experience in quality assurance, governance, community development, stakeholder relations, and/or community engagement (or an equivalent combination of education and/or experience). You have experience in project management, you care about and are skilled at designing effective processes that support collaboration, and you have an eye for detail when planning, communicating, and reviewing budgets and financial reports. You have strong relationship-building skills, facilitation experience, and expertise navigating complex relationships, ideally in the non-profit sector. Knowledge of the mental health and addictions systems in BC, or personal experience through yourself or someone close to you, would also be valuable in this role.

WORKING WITH US

We offer a competitive salary and benefits package, flexible work hours and a friendly and engaging work environment. The role is 37.5 hours/week working primarily out of downtown Vancouver, although the position requires some flexibility and occasional travel within BC.

APPLY FOR THE JOB

If you are still interested, send us your resume and cover letter outlining how you meet the requirements of the position. Please submit these documents in PDF format to human.resources@cmha.bc.ca by 5 p.m. on **April 13, 2018**. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

We believe that diversity makes us stronger. We encourage applications from racialized and Indigenous people, people of all sexual orientations and genders, and people with disabilities, as well as others who may help us build a staff that reflects the communities we serve.